

## Customer - Confident Cannabis SOP

To register, go to [www.confidentlims.com](http://www.confidentlims.com) and click Sign Up

Fill out the requested information and submit to create and account

Once an account is created and verified, go to

<https://accounts.confidentcannabis.com/login?redirectToApp=labtesting&redirectToPath=orders/new/samples?lab=bia-diagnostics> and Log In

Once signed in, make sure you are placing a new order with Bia Diagnostics

Click Add New Sample to Order and select your License #

For each sample, fill out the Sample Name with your sample description (i.e. Afghani Kush or Hash Infused Pre-roll), the Strain Name with the Lot #, and select the appropriate Category as this will set your test options. Sample 'Type' is also required although it does not affect test options, and does not have to match your sample type exactly.

The screenshot shows a web form for creating a sample. At the top right, there are three buttons: 'Add & Close', 'Add & Create Another', and 'Add & Clone Sample'. The form is divided into two main sections: 'Sample Details' and 'Additional Information'. The 'Sample Details' section has a green header and contains the following fields: 'Sample Name' (Required), 'Strain Name' (Required), 'Category' (Plant), 'Type' (Flower - Cured), 'Classification', and 'Production Method'. A note above the 'Type' field says 'This is required, choose as close as possible to your sample type'. Below the 'Sample Details' section is the 'Additional Information' section, which has a green header and contains several optional fields: 'Lab ID', 'External Batch ID', 'Other Information', 'External Lot ID', 'External Lot Size', 'External Lot Size Unit', 'Units Per Serving', 'Servings Per Container', 'Unit Description', and 'Container Description'. A note above the 'Additional Information' section says 'This selection will affect your testing options'. To the right of the 'Additional Information' section is the 'Choose Testing Packages' section, which has a green header and contains a list of testing packages with their respective costs: Cultivar Compliance (\$235.00), Cannabinoids (\$85.00), Terpenes (\$85.00), Pathogens (\$140.00), Pesticides (\$200.00), Mycotoxins (\$200.00), Heavy Metals (\$90.00), Microbiological (\$30.00), Gender ID (\$25.00), Pesticides & Mycotoxins (\$230.00), HLVd (\$50.00), Aspergillus (\$70.00), Aspergillus w/ FDRS (\$85.00), Water Activity (\$40.00), and Salmonella & STEC (\$70.00). An arrow points from the 'Additional Information' section to the 'Choose Testing Packages' section.

Select the testing the sample requires and click 'Add & Close' or 'Save & Create Another' until you have added all your samples for the order, then review the order and click 'Continue'. Choose Drop Off at Bia Diagnostics (M-F 10-5) or Drop Off at Forbins Reserve in Barre during their business hours, with pick-ups every Friday morning.

Review the order once again and click Submit Order. Your order is now Submitted!

This will give Bia an alert that you have created an order, and when you arrive at the lab we will bring up your order to verify it, no paper submission forms required. As it goes through the process at Bia you can keep an eye on the status from the Orders screen

<input type="checkbox"/>	Order ↓	Lab ↑↓	# Samples	Status ↑↓	Delivery	Last Updated ↑↓	Created ↑↓	Verified ↑↓	Completed ↑↓
<input type="checkbox"/>	... <a href="#">240319BIA0037</a>	Bia Diagnostics	1	Placed	Dropoff	3-19-2024 11:39 am	3-19-2024 11:39 am		
<input type="checkbox"/>	... <a href="#">240301BIA0025</a>	Bia Diagnostics	1	Completed	Dropoff	3-01-2024 4:47 pm	3-01-2024 12:58 pm	3-01-2024 4:47 pm	3-01-2024 4:47 pm
<input type="checkbox"/>	... <a href="#">231208BIA0045</a>	Bia Diagnostics	1	Completed	Dropoff	3-01-2024 12:14 pm	12-08-2023 3:17 pm	12-08-2023 3:23 pm	12-08-2023 3:23 pm
<input type="checkbox"/>	... <a href="#">231207BIA0044</a>	Bia Diagnostics	1	Completed	Dropoff	12-07-2023 3:13 pm	12-07-2023 3:03 pm	12-07-2023 3:13 pm	12-07-2023 3:13 pm
<input type="checkbox"/>	... <a href="#">231206BIA0043</a>	Bia Diagnostics	1	Canceled	Dropoff	12-21-2023 11:55 am	12-06-2023 4:07 pm		

Once completed, your results will be emailed to the address provided when you signed up (same as your login). COAs will now have a title page with an overview of the testing, and include all of the results in one pdf



Bia Diagnostics  
480 Hercules Drive Suite 101  
Colchester, VT 05446

(802) 540-0148  
<https://www.biadiagnostics.com/>  
Lic# TLAB0029

QA Testing

1 of 5

### Test Sample

Sample ID: BIA240304S0002  
Strain: Lot 1234

Matrix: Plant  
Type: Flower - Cured  
Sample Size:  
Lot#: 1234

Produced:  
Collected:  
Received: 03/04/2024  
Completed: 03/05/2024  
Batch#:

Client:  
**Bia Diagnostics LLC**  
Lic. # TLAB0029  
480 Hercules Drive  
Colchester, VT 05446



### Summary

Test	Date Tested	Result
Sample		Complete
Cannabinoids	03/04/2024	Complete
Moisture	03/04/2024	11.20% - Complete
Water Activity	03/04/2024	0.37150 aw - Complete
Terpenes	03/04/2024	Complete
Microbials	03/04/2024	Complete
Pesticides	03/04/2024	Complete
Heavy Metals	03/04/2024	Complete

Cannabinoids

Completed

<b>26.48%</b> Total THC	<b>0.08%</b> Total CBD	<b>30.70%</b> Total Cannabinoids
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